

1. General information	
1.1 Name of the project	HALTI - Creating transboundary cooperation area
1.2 Code (NYPS)	NYPS 20201475
1.3 Period	1803-1808 (VVKK-VVKK)
1.4 Report	<input checked="" type="checkbox"/> Intermediate <input type="checkbox"/> Final report
1.5 Attachments	<input type="checkbox"/> a) <input type="checkbox"/> b) <input type="checkbox"/> c) <input checked="" type="checkbox"/> d) Norwegian budget <input checked="" type="checkbox"/> e) Others
1.6 Organisation	Metsähallitus (johtava tuensaaja)
1.7 Internet and social media	http://www.metsa.fi/fi/web/guest/halti
1.8 Contact person	Pertti Itkonen
1.9 Email	pertti.itkonen@metsa.fi

2. Actions	Descriptions
WP2 Management	<p>The Project was started in the kick-off meeting by the Managing Authority in Alta 1.3.2018. The Lead Partner Metsähallitus recruited Pertti Itkonen as Project Manager (PM) from 1.4.2018. He works 85 % of his regular worktime for the Project. PM is responsible for management of project, assisted by the Project Group, with a member from each Partner. The Project Group has 2-3 meetings per year, supplied by net meetings with Skype. The kick-off meeting of Project Group took place in Kåfjord 24.-25.4.2018.</p> <p>The Project is divided to five Work Packages (WP), coordinated by one of Partners. Coordination means common planning and monitoring of actions included in WP. Partners are responsible for implementation and costs of individual actions as described in the Project Plan and budget.</p> <p>Metsähallitus nominated the Steering Group (SG) for the Project. There was some delay in composition and arrangement of first meeting of SG. The first meeting takes place 7.11.2018 in Kilpisjärvi, so that SG can deal the report and payment from the first period.</p> <p>The budget of the Project is monitored by financial secretary of Metsähallitus, using about one month worktime per year. The Ministry of Employment and the Economy certified KPMG as the auditor of the Project. Financial reports and payment requests of Norwegian partners are compiled by Park Manager Rune Benonisen from Reisa National Park.</p>

	<p>Metsähallitus opened an Office360 SharePoint -workspace in the intranet. It is a cloud service available for all Partners and includes all common documents, event calendar and Yammer-site for discussion.</p> <p>In addition to the workspace, all documents are saved following the archive regulations of Metsähallitus and Managin Authority in the ASSI electronic archive of Metsähallitus by PM. Original signed documents are saved by PM and archived in the central archive of Metsähallitus after the Project is finished.</p>
WP1 Communication	<p>A communication plan was created for the Project. The plan will be updated during the progress of the Project.</p> <p>An internet site was created for the Project by Metsähallitus: http://www.metsa.fi/fi/web/guest/halti.</p> <p>Information in Norwegian, Sami and English was added. A domain name www.haltitransboundarypark.net was reserved for further use of cooperation area as one of the objectives of the Project.</p> <p>A media release was delivered to main national, regional and local Finnish and Norwegian medias 6.7.2018. Due to summer holidays, they paid only a little information. Simultaneously, a more thorough information sheet was delivered to all recognized local and regional stakeholders with an inquiry of their interest to the Project. Most of them replied and announced their interest to participate and receive information from the Project.</p>
WP3 Creating cooperation area	<p>The creation of the Halti cooperation area was promoted by meetings between PM and members of several stakeholder groups and other projects.</p>
WP4 Visitor management	<p>A plan was made to cover all main accesses to the target area by visitor counters. Three optical counters were ordered based on tendered long-term contract between supplier and Metsähallitus. Due to a delay in supply, one similar counter was assembled in lake Guolasjavri, borrowed from Metsähallitus.</p>
WP5 Development of GIS tools	<p>The actions of the WP5 were decided to start at the beginning of the year 2019, when results and resources from BuSK-project are available. PM took part in the BuSK meeting in Iceland 23.-25.10.2018 (travel costs and worktime were covered by BuSK).</p>

2.1 Actions and travels outside programme area

No actions or travels outside programme area.

3. Participation and promotion of business

No actions so far.

4. Local added value

Nothing available so far.

5. Horizontal criteria

The Project has produced media release, info sheet to stakeholders and internet site in Northern Sami language. No other actions so far.

6. Results, deviations and good examples

The Project application based on plan to start the project 1.1.2018. according to the decision, the Project started 1.3.2018 and in practice after the Project manager was recruited 1.4.2018. Therefore, most actions that were planned to start early 2018 were delayed after summer vacations in autumn 2018. The nomination and first meeting of the Steering Group was also delayed. These delays don't have further consequences on implementation and schedule of the project.

7. Monitoring, evaluation and learning

Nothing available so far.

8. Cooperation and synergy

The Project has worked in close cooperation to Interreg NPA- project BuSK (Building Shared Knowledge Capital), which continues to year 2019. The project Halti shall utilize results and experience from the project BuSK.

9. Experience, comments and feedback from previous period

Nothing available so far.